

---

## HOUSE OF DELEGATES

### Food & Nutrition Conference & Expo (FNCE) Program Planning Advisory Committee Report



AMERICAN DIETETIC ASSOCIATION  
120 South Riverside Plaza, Suite 2000  
CHICAGO, ILLINOIS 60606-6995

April 2004

---

The Food & Nutrition Conference & Expo Program Planning Advisory Committee (FNCE PPAC) has completed the following toward their 2003-2004 goals since the last report in October.

#### HOD Core Function: Member Focus

##### **Encourage increased student attendance at FNCE by promoting a fund that will provide financial support for students to attend the meeting.**

- The student stipend fund assisted 68 ADA member students in 2002 and 94 in 2003, by lottery draw, to receive \$100 each onsite at FNCE. The student stipend program is being marketed to all members, affiliates, DPGs and exhibitors with a goal of over 100 for 2004.

##### **Streamline the Call for Education Session proposal form, and the review and selection process.**

- Over 200 proposals were submitted for review for concurrent educational sessions for FNCE 2004.

##### **Examine the current "Call for Abstracts" procedure of peer review for accepting posters and original contributions. Communicate with the Research DPG and Research Committee to discuss the process.**

- 5 topic areas were identified in the 2004 FNCE "Call for Abstracts" for Original Contribution submissions. All other submissions will be reviewed for Poster Sessions. The Poster Sessions will be offered daily in three to four hour time intervals. Posters will be manned during the Expo only timeslot each day. The "Call" deadline was moved earlier to March and will be continued at that time due to the early dates for current and future FNCEs.

##### **Review the aggregate data on learning needs and use the data in planning FNCE.**

- FNCE 2004 continues to plan core programming in broad learning need code categories established by CDR in order to accommodate the diverse portfolio needs of attendees.

##### **Identify and fill any learning need gaps in the programming for FNCE 2004.**

- Multiple FNCE concurrent sessions were planned by FNCE PPAC members to fill identified programming gaps. In addition, future FNCE PPACs will address a pre-planning system for needed topics at future meetings.

#### HOD Core Function: Information Systems/Communications

##### **Conduct a teleconference with the Chair-elects of the DPGs to coordinate efforts for FNCE 2004.**

- The Professional Development Team met briefly with the DPG Chair-elects in October at FNCE, in addition to conference calls held on June 4 and June 5. Future planning for 2005 will address additional communication channels with DPG chair-elects, including list serve posts and/or Q&A call prior to submission deadlines.

##### **Conduct meetings and conference calls as needed.**

- Meetings were held October 25, 2003 at FNCE and December 5-7, 2003 in Chicago with a conference call on January 14.

#### HOD Core Function: Financial

##### **Annually review and update the policy on commercialism, related to sponsorship for educational sessions, to ensure clarity of intent and monitor selected sponsored sessions.**

- The new ADA Commercialism Policy, updated February 2004, must be read and signed by all FNCE session participants. In addition, all speakers must complete disclosure of interest forms.

Suzanne Vieira, MS, RD, LDN, FNCE PPAC Chair, 2003-2004

Tracy Petrillo, MS, RD, Director, Professional Development, ADA Staff Liaison

For further information please contact: Tracy Petrillo at [tpetrillo@eatright.org](mailto:tpetrillo@eatright.org) or 800/877-1600, ext. 4837.